

Critical Home Repair Project Timeline

Applications

Phase

01

Step 1: Application Submission

Client learns about the Critical Home Repair Program through outreach efforts (social media, community centers, partner organizations) and applies.

Step 2: Home Visit and Assessment

Construction Manager conducts a thorough assessment of the home to identify critical repair needs. Elder Care Specialist assessment scheduled if needed.

Step 3: Eligibility Review

Family Selection Committee reviews the application to ensure it meets basic eligibility criteria (income level, home ownership, etc.).

Execution

Phase

02

Step 4: Repair Plan Development

Once approved, develop a detailed repair plan based on the assessment, including a cost estimate and timeline for the repairs. Client signs off on estimate and plan.

Step 5: Volunteer Recruitment and Scheduling

Schedule the repair work, ensuring availability of materials, tools, and volunteers.

Step 6: Repair Work

Begin repair work, ensure all safety protocols are followed, monitor progress and adjust as necessary. Client performs “sweat equity”. They are on-site, taking part as they are able.

Step 7: Quality Assurance and Final Inspection

Habitat conducts a final inspection to ensure all repairs are completed to safety and quality standards. Address any remaining issues or touch-ups needed.

Monitoring

Phase

03

Step 8: Follow-Up and Documentation

Follow up to ensure client satisfaction with the repairs. Compile project documentation, including before and after photos, costs, and volunteer hours.

Step 9: Program Evaluation and Continuous Improvement

Gather feedback from the client, volunteers, and staff to evaluate the project's success, identify areas for improvement, and update procedures as needed. Communicate with partners, donors, and community members to share success stories and program updates.

The Critical Home Repair Program is on-going, applications are accepted on a rolling basis. We have two Construction Managers, and several Family Selection Committee members who can perform home visits. We usually have a few families in each stage at any given time. We serve 12-20 households each year.